

Dunston Village Hall
Registered Charity Number 514319

Minutes of the Annual General Meeting
For the year 1 April 2018 to 31st March 2019

Held at 8pm on Monday 20th May 2019 in the Lamyman Room, Dunston Village Hall.

Members Present

Roger Hall (Chairperson), Jean Ford (Secretary/Treasurer), Robert Ford (Booking Clerk), Helen Duncan (Silver Sounds Band), Sue Glaister (Dunston St Peter's PCC), Kath Gray (Dunston Sewing Bee), June Gwilym (retiring DPC).

New Members:

Pauline Moore representing Dunston Parish Council.

Members of the Public: None

The Chairman welcomed Pauline More as the new representative of Dunston Parish Council and thanked June Gwilym for volunteering to continue as a member of the committee.

1. Minutes of the AGM 2018.
Minutes were read and approved. Proposed: RF Seconded KG
2. Questions from the Floor.
There being no members of the public present there were no questions from the floor.
3. Report on the Previous Year by the Chairperson.
Appendix A
4. Presentation of the Accounts for the year 1 April 2018 to 31 March 2019
The audited Statement of Receipts and Payments for the year 1 April 2018 to 31 March 2019 (Appendix B) was presented by the Treasurer.
5. Plans for the Coming Year.
Appendix C
6. Election of Officers.
Roger Hall was re-elected as Chairperson. Proposed JG. Seconded.: RF
Jean Ford was re-elected as Treasurer. Proposed JG. Seconded.: RF
There were no candidates for the post of Secretary and Jean Ford agreed to continue to act as Secretary for the coming year or until a new Secretary could be appointed.

The meeting ended at 8.30 pm

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Appendix A Report on the Previous Year by the Chairperson.

The last year has been a successful year for Dunston Village Hall.

The entrance hall door (thanks to Dunston Parish Council) and the flooring (thanks to the Fashion Shows) were renewed as were the door to the main hall and the door connecting the main hall and Lamyman Room. A new heater was installed in the band room. All the fire equipment was checked and updated.

We had Live Folk Music from Ninebarrow. Kate Howden and Iona Lane and with Tell Tale Tusk and Don Kipper through of Live and Local which together with five ComedyNights by Comedy Hotspot were well supported by Dunston residents and visitors. Successful Fashion Shows took place in November and March.

We had our 70th Anniversary Celebrations in May which was an enjoyable evening with entertainment of songs of the 40s and 50s from Tessa Smith. Thanks to The Parish Council for their support and to Pepsi-Co for their donation of Quavers.

Weekly bookings from the Post Office, Silver Sounds Band, Shape, Fitness Classes, Upholstery Classes, Line Dance, Unique Yoga, Sewing Bee and the monthly Hub provide regular support for the Village Hal. In September Nocton Carpet Bowls moved their weekly meetings here to the Main Hall on Wednesday evenings.

Weddings and Party Bookings have been increasing over the year.

Many policies were discussed and adopted including Data Protection, Risk Assessment, Conflict of Interest etc and these will be reviewed annually.

We now have a full premises licence for the Village Hall. Thanks to Jean Ford for the work in obtaining the licence and completing all the documentation.

We would like to thank

- Louise Stocker for her note/minute taking over the past year and wish her well in her new role as Clerk to the Parish Council.
- The Parish Council for looking after the fabric of the building.
- Sarah Packwood and Linda Scrutton for organising the Live and Local events throughout the year.
- The committee for their support, particularly Jean and Robert Ford who do the planning, administration and management of the Village Hall.

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Appendix B

Statement of Receipts and Payments 1 April 2018 to 31 March 2019

Dunston Village Hall		Reg Charity	514319		
Receipts and Payments Account					
1 April 2018 to 31 March 2019					
		Unrestricted Funds	Restricted Funds	Total Funds	Last Year
A1	Receipts				
	Room Hire	£9,678		£9,678	£8,640
	Post Office	£633		£633	£585
	Elections	£0		£0	£300
	Fundraising	£1,322		£1,322	£980
	Ninebarrow Concert			£0	£358
	Bank Interest	£3		£3	£2
	Donations	£105		£105	£87
	Other Income	£36		£36	£88
				£0	
	Grants				
	Gross Income	<u>£11,777</u>	<u>£0</u>	<u>£11,777</u>	<u>£11,040</u>
A2	Asset and Investment Sales				
		<u>£0</u>	<u>£0</u>	<u>£0</u>	<u>£0</u>
	Total Receipts	<u>£11,777</u>	<u>£0</u>	<u>£11,777</u>	<u>£11,040</u>
A3	Payments				
	Operating Expenses	£3,546		£3,546	£2,976
	Staffing Costs	£2,640		£2,640	£2,580
	Mandatory Costs	£1,010		£1,010	£274
	Other Costs	£1,788		£1,788	£708
	Payments for Next Year			£0	£301
	Rechargeable Expenses			£0	£0
	Refurbishments	£2,484		£2,484	£0
				£0	
		<u>£11,468</u>	<u>£0</u>	<u>£11,468</u>	<u>£6,839</u>
A4	Assets and Investments Purchased				
		<u>£0</u>	<u>£0</u>	<u>£0</u>	<u>£0</u>
	Total Payments	<u>£11,468</u>	<u>£0</u>	<u>£11,468</u>	<u>£6,839</u>
	Net of Receipts/(Payments)	£309	£0	£309	£4,201
	Transfers between Funds				
	Cash Funds Last Year end	<u>£12,599</u>	<u>£12,599</u>	<u>£12,599</u>	<u>£8,398</u>
		<u>£12,908</u>	<u>£12,599</u>	<u>£12,908</u>	<u>£12,599</u>
B1	Cash Funds				
	Treasurers' Account	£5,668		£5,668	
	Savings Account	£7,190		£7,190	
	Petty Cash	£50		£50	
		<u>£12,908</u>	<u>£0</u>	<u>£12,908</u>	

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Appendix C
Plans for the Coming Year

Dunston Parish Council have arranged for the wooden floors in the Main Hall and Lamyman Room will be sanded and resealed in May and the Village Hall will be donating towards the cost.

The ceramic wall sculpture of the King George III Dunston Pillar by Nina Alexander-Hill will be installed in the Main Hall.

There will be more Live and Local events during the year, details should be available in July and Ninebarrow will be returning for a concert in February.

The impact of the proposed housing development in the neighbouring field will need to be considered.

The position of Secretary needs to be filled and more volunteers need to be recruited to join the management committee. For the next year the committee will need a new Booking Clerk and a Treasurer.

Although the Village Hall is well used and events are well supported, there is a desperate shortage of people willing to join the management committee and help with its administration.