

DUNSTON VILLAGE HALL MANAGEMENT COMMITTEE

(Registered Charity No 514319)

Dunston Village Hall, Chapel Lane, Dunston, Lincoln, LN4 2ET

MULTIPLE DAY/WEEK BOOKING FORM

I (Mr/Mrs/Miss)			
Address			
On Behalf Of (Organisation or Company)			
Contact Number(s)		<u>e-mail</u>	

Apply for the use of the facilities detailed below and, in if this application is confirmed, I agree to accept the Dunston Village Hall Conditions of Hire, a copy of which I have retained.

Signature		Date	
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HIRE DETAILS

Intended use of the premises

↓ **WHICH ROOM/S DO YOU WISH TO HIRE?**

- | | | |
|--------------------------|-------------------------|---|
| <input type="checkbox"/> | Main Hall.(MH) | 16m by 8m: Accommodating up to 175 people; With Stage and adjacent kitchen, with servery hatch into the hall, and access to Gents, Ladies and Disabled toilets facilities. |
| <input type="checkbox"/> | Lamyman Room(LM) | 8m by 7.4m: Accommodating up to 45 people. Bar area with a sink unit, Gents and Ladies toilets. |
| <input type="checkbox"/> | Both Rooms(BH) | |

**Indicate which if any following additional Main Hall only facilities are required.
(additional charges may be made depending on intended usage)**

Fridge:- **Cooker:-**

HIRE PERIOD(S) REQUIRED

Room*	Day(s) of week	Date(s)		Time(s)	
		First Day	Last Day	Start	Finish

*(If you require different rooms for different dates/times indicate which in the Room Column i.e. MH-LM –BH.)

**Return this form to the Village Hall Manager
Dunston Village Hall, Chapel Lane, Dunston, LN4 2ET
bookings@dunstonvillagehall.co.uk **07458304057****

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1. For an **all Day or a weeklong Hire** state “all day” or “week course” in Intended Use Field and complete the first line of Hire Period field only.
2. For **Same day/hour over multiple weeks** complete additional lines for each session. If a continuous booking, you **must** enter an end date of no longer than 12 months. To continue with your regular booking, complete a new form annually.
e.g. Mon; 21/3/12 -10/11/12; 09:00-11:00, and on the next line Wed 23/3/12 –12/11/12
or Thursday 03/02/22 to 26/01/2023 19:00 – 20:00

ANY OTHER REQUIREMENTS (Additional Access will be based on Hourly rates):

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